Tracking Number: SIF/2013/100899

PHARMACY COUNCIL OF INDIA

Standard Inspection Format (S.I.F) for institutions conducting

D Pharm (To be filled and submitted to PCI by an organization seeking approval of the course / continuation of the

approval)

(SIF-A)

To be filled up by P.C.I	To be filled up by inspectors
Inspection No. :	Date of Inspection:
FILE No.	NAME OF THE INSPECTORS: 1. (IN BLOCK LETTERS)

2.

PART-1

A-GENERAL INFORMATION

A - I.1	
Name of the institution	Sri Sai Institute of Pharmacy,
Complete postal address:	Laxmangarhi, Khair,Aligarh city/head office: om sri sai shiksha samiti, opp. phal mandi, sarsol, g.t. road, aligarh
Telephone number with STD Code	0571 2222034
Fax No	2402188
Email	srisamc@yahoo.com
Year of establishment	2008
Status of the course conducting body	Private

A - I.2

Name of the Society/Trust/Management	Om Sri Sai Shiksha Samiti
Address	Opp. Phal Mandi, Sarsol, G.T.Road, Aligarh - 202001 (U.P)
Telephone Number with STD Code	0571 2222034
Fax No	2402188
Email	srisamc@yahoo.com
Website	www.srisairgroup.com

A - I.3

Name of the person to be contacted by phone	Sri Rakesh Gupta
Designation	Chairman
Address	Sai Kutia, Ranteshpuram, Marris Road, Aligarh - 202001 (U.P)
STD Code	0571
Telephone Number	

Office	9412273638
Residence	2222034
Mobile	9412273638
Fax No	2402188
Email	ankur_gbs@yahoo.com

A - I.4

Name of the Head of the Institution	Mr Maya Krishan Gupta		
Address	Teachers Colony, SAMC Campus, Opp. Phal Mandi, Sarsol, G.T. Road, Aligarh - 202001		

Signature of the Head of the Institution

Signature of the Inspectors

A - I.5

FOR INSTITUTION SEEKING CONTINUATION OF APPROVAL

a. DETAILS OF AFFLIATION FEE PAID

Name of the Course	Affiliation Fee Paid Upto	Receipt No.	Dated	Remarks of the Inspectors
D Pharm	2013-14	22153	03/05/2013	

b. APPROVAL STATUS

Name of the Course	Approved Upto	Intake Approved and Admitted	PCI	State Govt	University	Remarks of the Inspectors
	2013-14		17- 889	Yes	Yes	
D Pharm		Approved Intake	60	60	60	
		Actually Admitted	60	60	60	

c. STATUS OF APPLICATION

Course	Extension of Approval	Increase in Intake of Seates	-	narks Proposed increase in Intake
D Pharm	Yes	No	60	00

Note: Enclose relevant documents

A - I.6

Whether other educational institutions/courses are also being run by the trust/institution in the same building/campus? If yes, give status

A - I.6 a

Status of the Pharmacy Course:				
Independent Building Yes				
Wing of Another College				
Separate Campus	Yes			
Multi Institutional Campus	No			

Examining Authority:	Diploma Course
Postal address, telephone No. and STD Code.	The Secretary, Board of Technical Education, Guru Gobind Singh Marg, U.P. Lucknow - 226 001 (Upto 2002-03) The Secretary Uttaranchal Board of Tech. Education, 37-3, Civil Lines, Opp. Shiv Mandir, Roorkee $\hat{a} \in 247$ 667, Distt. Haridwar (From 2003-04)

Signature of the Head of the Institution

Signature of the Inspectors

B - DETAILS OF THE INSTITUTION

B - I.1

Name of the Principal

Mr Maya Krishan Gupta

Qualification*			Teaching Experience Required	Actual experience	Remarks of the Inspectors
Experience	M. Pharm	Yes	05 Years	5	
	PhD (Desirable)	No	02 Years		

* Documentary evidence should be provided

B - I.2

For institution seeking continuation of affliation

Course	Date of last Inspection	Remarks of the Previous Inspection Report	Complied/Not Complied	Intake reduced/Stopped in the last 03 years*
D Pharm	22/03/2014	PCI approved till 2016 17 affiliation	Yes	No

* Enclose Documents

Pay Scales

Staff	Scale of pay			Gratuity	Pension benefit	Remarks of the Inspectors
Teaching Staff	AICTE/UGC/State Govt.	Yes	Yes	Yes	Yes	
Non-Teaching Staff	State Government	Yes	Yes	Yes	Yes	

B - I.4

D Pharm Course: Admission statement for the past three years

ACADEMIC YEAR	2015- 2016	2016-2017	2017-2018
Sanctioned	60	60	
No. of Admissions	60	60	
Unfilled Seats	0	0	
No of Excess Admission	0	0	

B - I.5

Academic information: Percentage of D Pharm results for the past three years:

ACADEMIC YEAR	2015-2016	2016-2017	2017-2018
D Pharm			

Signature of the Head of the Institution

Signature of the Inspectors

B - II

Co-Curricular Activities / Sports Activities

Whether college has NSS Unit(Yes/No)?	No
If no give reasons	IN PROCESS
NSS Program Officer's Name	
Programme Conducted Details	
Whether students participating in University level cultural activities/Co-curricular/Sports activities	Yes
Physical Instructor	Available
Sports Ground	Individual
Are you Associated with other Organization/Institution/ Trust/Society Running Pharmacy Course Organization/Institution/Trust/Society Name Complete Postal Address.	Yes
Telephone No.	
Nature of Association	

Signature of the Inspectors

C - FINANCIAL STATUS OF THE INSTITUTION

Audited financial Statement of Institute should be furnished

C.1 Resources and funding agencies (give complete list)

C .2 Please provide following Information

Receipts				Expenditure	e	Remarks of the
SI. No.	Particulars	Amount	SI. No.	Particulars	Amount	Inspector
1.	Grants			CAPITA	L EXPENDITUR	RE
	a. Government	0.00				
	b. Others	0.00				
2.	Tuition Fee	1736000.00	1.	Building	7700000.00	
3.	Library Fee	0.00	2.	Equipment	3600000.00	
4.	Sports Fee	0.00	3.	Others	2100000.00	
5.	Union Fee	0.00		REVENU	E EXPENDITU	RE
6.	Others	196991.00	1.	Salary	1807400.00	
			2.	Maintenance Expend	diture	<u></u>
				i. College	23139.00	
				ii. Others	48963.00	
			3.	University Fee	48000.00	
			4.	Apex Bodies Fee	0.00	
			5.	Government Fee	115000.00	
			6.	Deposit held by the College	0.00	
			7.	Others	356220.00	
			8.	Misc. Expenditure	25912.00	
	Total	1932991.00		Total	2424634.00	

Note: Enclose relevant documents

Signature of the Head of the Institution

Signat ure of the Inspe ctors

PART- II PHYSICAL INFRASTRUCTURE

a. Building	Own	
b Land:		
c. Building		Own
i) Leased or own	Own	
Sale / Agreement deed (records to be en	nclosed)	
i) Leased/Rented †(Record to be encl	osed)	Enclosed
ii) If Own (Approved Building plan & sal	e deed to be enclosed)	Enclosed
d. Total Area of the college building in	Built up Area	2872
Sq.mts	Amenities and Circulation Area	1200

2. Class Rooms

Total Number of Class rooms provided					
Class	Required	Available Numbers	Required Area * for each class room	Available Area in Sq. mts	Remarks of the Inspectors
D.Pharm	02	3	90 sq. mts each	283	

[* To accomodate 60 students]

3. Laboratory requirement

SI.No.	Infrastructure for	Available No.	Area in Sq. mts	Remarks
1	Laboratory Area for D.Pharm Course	5	572	
2	Pharmaceutics	1	112	
3	Pharmaceutical Chemistry	1	115	
4	Physiology and Pharmacology	1	115	
5	Pharmacy Practice	1	115	
6	Pharmacognosy	1	115	
7	Animal House	1	0	
8	Preparation Room for each lab	5	52	
9	Area of the Machine Room	1	104	
10	Aseptic Room	1	40	
11	Store Room I	1	48	
12	Store Room II Inflammable chemicals	0	0	

Signature of the Head of the Institution

Signature of the Inspectors

The Institutes will not be permitted to run the courses in the rented building on or after 31.12.2008

- 1. All the Laboratories should be well lit & ventilated.
- 2. All Laboratories should be provided with basic amenities and services like exhaust fans and fuming chamber to reduce the pollution whenever necessary.
- 3. The workbenches should be smooth and easily cleanable prefebly made of nonabsorbant material.
- 4. The water taps should be non-leaking and directly installed on skins Drainage should be efficient.
- 5. Balance room should be attached to the cocerned laboratories.

4. Administration Area

SI.	Name of	Requirement	-	Ava	ilable	
No	Infrastructur e	s as per Norms (in Number)	s as per Norms (in Area)	No.	Area in Sq.mts	Remarks/Deficienc y
1	Principal's Chamber	01	20 Sq. mts	1	30	
	Office - I (including confidential room)	01	40 Sq. mts	1	50	
	Staff / Faculty Rooms for D. Pharm course	01	30 Sq. mts	0	0	
	Library with computer and reprographic facilities	01	100 Sq. mts	1	112	
5	Museum	01	30 Sq. mts (Maybe attached to the Pharmacognos y lab)	1	35	
	Auditorium/ Multi Purpose Hall (Desirable)	01	250 - 300 seating capacity	1	200	
7	Herbal Garden (Desirable)	01	Adequate Number of Medical Plants	1	83	

5. Student Facilities

SI.	Name of	Requirement	Boguiromont	Ava	ilable	Remarks/Deficienc
	Infrastructur e	s (in Number)	Requirement s (in Area)	No.	Area in Sq.mts	Y
	Girls's Common Room (Essential)	01	40 Sq. mts	1	80	
	Boy's Common Room (Essential)	01	40 Sq. mts	1	80	
	Toilet Blocks for Girls	01	25 Sq. mts	1	30	
	Toilet Blocks for Boys	01	25 Sq. mts	1	30	
	Drinking Water facility - Water cooler (Essential)	01		2	2	
6	Boy's Hostel (Desirable)	01	9 Sq. mts/Room Single occupancy	1	575	
	Girls's Hostel (Desirable)	01	9 Sq.mts/Room	1	472	

			(Single occupancy) or 20 Sq.mts/Room (Triple occupancy)			
	Power Backup Provision (Desirable)	01		2	18	
9	Canteen	01	100 sq mts.	1	50	

6. Computer and other Facilities

		Ava	ilable	Remarks of the
Name	Required No.		Area in Sq.mts	Inspectors
Computer (Latest Configuration)	1 syste, for every 10 students (UG & PG)	10	10	
Printers	1 Printer for every 10 computers	2	2	
Xerox Machine	01			
Multi Media Projector	02	1	1	

7. Amenities(Desirable)

		Availab	e		
Name	Requirment as per Norms in area	No.	Area in Sq.mt s	Not Availabl e	Remarks/Deficienc y
Principal Quarters	80 Sq. Mtr.	1	80		
Staff Quarters	6 x 80 Sq. mts	12	960		
Parking Area fro staff and students		1	150		
Bank Extension Counter		0	0	In process	
Cooperative Stores		0	0	NA	
Guest House	80 Sq. mts	1	80		
Transport Facility for students		1	1		
Medical Fecilities(First Aid)		1	1		

8.A. Library Books and Periodicals The minimum norms for the initial stock of books, yearly addition of the books and the number of journals to be subscribed are as given below:

SI.			A. Ninimum		ilable	Remarks of the	
No	Item	Titles(No)	Volums(No)	Title	No.	Inspectors	
	Number Of Books	75	750 adequate coverage of a	342	2370		

	Annual Addition of Books	large number of standard text books and titles in all disciplines of pharmacy 75 books per year	17	85	
3	Periodicals Hard Copies/Online	06 National Journals Indian Journal of Pharmaceutical Sciences Indian Journal of Pharmaceutical Education and Research Journal of Hospital Pharmacy Indian Journal of Pharmacology CIMS, MIMS Indian Journal of Experimental Biology.		8	
4	Library timings	. <u> </u>		9:00 AM	TO 04:00PM

8.B.Subject wise Classification

SI. No.	Subject	Available Titles	Available Numbers	Remarks of the Inspectors
1	Pharmaceutics 1	42	354	
2	Pharmaceutical Chemistry 1	32	376	
3	Pharmacognosy	34	160	
4	Biochemistry and Clinical Pathology	45	195	
5	Human Anatomy and Physiology	36	285	
6	Health Education and Community Pharmacy	20	97	
7	Pharmaceutics II	38	340	
8	Pharmaceutical Chemistry II	40	212	
9	Pharmacology and Toxicology	10	103	
10	Pharmaceutical Jurisprudence	15	65	
11	Drug Store and Business Management	18	99	
12	Hospital and Clinical Pharmacy	12	84	

8.C.Library Staff

	Staff	Qualification	Required	Available	Remarks of the Inspectors
1	Librarian	D.Lib.	1	Available	
	Library Attenders	10+2 / PUC	2	Available	

Note: The information provided will be assessed in giving the period of approval

Signature of the Inspectors

PART III ACADEMIC REQUIREMENTS

Course Curriculum

1. Student Staff Ratio:

(Required ratio --- Theory -> 60:1 and Practicals -> 20:1)If more than 20 students in a batch 2 staff members to be present provided the lab is spacious.

Class	Theory	Practicles	Remarks of the Inspectors
D. Pharm	60:1	20:1	

2. Date of Commencement of session

Commencement	Completion	
01/07/2016	30/06/2017	_

3. Vacation		No of Days	No of Days	
	Summer :	30	Winter :	10

240

Yes

4. Total No. of working days

5. Time Table copy Enclosed

6. Whether the prescribed numbers of classes are being conductud as per PCI norms

I D.Pharm

	The	ory		Pract	ticals		Bomark
Class/Subj ect	Prescrib ed No of Hours	No of Hours Conduct ed	Prescrib ed No of Hours	No of Hours Conduct ed	Prescrib ed No of Classes	No of Classes Conduct ed	Remark of the Inspect or
Pharmaceuti cs -I	75	87	100	102	25	33	
Pharmaceuti cs Chemistry -I	75	87	75	87	25	29	
Pharmacogn osy	75	84	75	78	25	26	
Biochemistry and Clinical Pathology	50	55	75	87	25	29	
Human Anatomy and Physiology	75	84	50	63	25	25	
Health Education and Community Pharmacy	50	59		0		0	

II D.Pharm

	The	ory		Pract	ticals		Remark
Class/Subj ect	Prescrib ed No of Hours	No of Hours Conduct ed	Prescrib ed No of Hours	No of Hours Conduct ed	Prescrib ed No of Classes	No of Classes Conduct ed	of the Inspect
Pharmaceuti cs -II	75	100	100	102	25	34	
Pharmaceuti cs Chemistry -II	100	136	75	93	25	31	
Pharmacolog y and Toxicology	75	101	50	63	25	25	
Pharmaceuti cal Jurisprudenc e	50	64		0		0	
Drug Store and Business Management	75	101		0		0	
Hospital and Clinical Pharmacy	75	98	50	63	25	25	

7. Whether Internal Assessments are conducted periodically as per PCI norms

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8. Whether Evaluation of the internal assessments is Fair

Class	No of Candidates scored more than 80%		No of Candidates scored 60% - <u>80%</u>		No of Candidates scored 50% - <u>60%</u>		Candidates		Remarks of the Inspecto rs
	Theo ry	Practica Is	Theo ry	Practica Is	Theo ry	Practica Is	Theo ry	Practica Is	
I D.Phar m	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
II D.Phar m	0.00	10.00	35.00	25.00	2.00	0.00	5.00	0.00	

9. Work load of Faculty members for D. Pharm

S.No.	Name of Faculty	Subjects Taught	D	. PI	harr	n	Total Work Load	Remarks of the Inspectors
			l I P		II I P			
			Th	Pr	Th	Pr		
1	Dr. AKHIL KUMAR SHARMA	PHARMACOGNOSY PHARMACOLOGY TOXICOLOGY	3 0	9 0	0 3	0 0	12 3	
2	Dr. ANKIT GUPTA	PHARMACOLOGY AND TOXICOLOGY	0	0	0	9	9	
3	Dr. BHANU PRATAP SINGH	PHARMACEUTICSII	0	0	4	9	13	
4	Dr. maya krishna	ENVIRONMENTAL EDUCATION AND	0	0	2	0	2	

	gupta	DISASTER MANAGEMENT PHAMACEUTICAL CHEMISTRYII	0	0	0	9	9
5	Dr. SAYED MOHD ZAFAR	HUMAN ANATOMY HYSIOLOGY PHARMACEUTICAL JURISRUDENCE	3 0	-	-	0 0	12 2
6	Miss. TWINKLE VARSHNEY	PHARMACEUTICAL CHEMISTRY II PHARMACUTICS I	0 3	0 9	3 0	0 0	3 12
7	Mr. DEVENDRA SINGH	HEALTH EDUCATION AND COMMUNITY PHARMACY HOSPITAL AND CLINICAL PHARMACY	2 0	-	0 0	0 9	2 9
8	Mr. LOKESH KUMAR SHARMA	DRUG STORE BUSINESS MANAGEMENT PHARMACEUTICAL CHEMISTRY I	0 3	-	3 0	0 0	3 12
9	Mrs. NADIA HAQUE	BIOCHEMISTRY AND CLINICAL PATHOLOGY HOSPITAL AND CLINICAL PHARMACY	2 0	9 0	0 2	0 0	11 2

Signature of the Inspectors

IV - PERSONNEL TEACHING STAFF

1. Details of Teaching Faculty for D. Pharm Course to be enclosed in the format mentioned below:

S.No	Name	Designation	Qualification	Date of Joining	Teac Exper		State Pharmacy Council Reg No.	Signature of the Faculty	Remarks of the Inspectors
					After UG In Years	After PG In Years			
1	maya krishna gupta	Principal/Director	B Pharm, M Pharm,	30/01/2013	4.3	0.7	38748		

2. Qualification and Number of Staff Members Number of staff members required: 07

	Qualification										
B Ph	B Pharm M Pharm				۱D	Others					
28		3		0		0	Part Time				

3. Details of Faculty Retention for:

Name of Faculty Member	Period	Percentage
	Duration of 15 year and above	0
	Duration of 10 year and above	0
Mr. Maya Krishana Gupta	Duration of 5 year and above	12.5
Mr.Lokesh Kumar Sharma Mr. Akhil Kumar SHarma Mr. Ankit Gupta Mr. Syed Mohd Zafar Mrs Nadia Haque Ms Twinkle Varshney Mr. Bhanu Pratap SIngh Mr. Devendra Kumar	Less than 5 years	87.5

4. Details of Faculty Turnover

Name of Faculty Member	Period	More than 50%	50%	25%	Less than 25%
		50%			2370

Mr. Maya Krishana Gupta Mr.Lokesh Kumar Sharma Mr. Akhil Kumar SHarma Mr. Ankit Gupta Mr. Syed Mohd Zafar Mrs Nadia Haque Ms Twinkle Varshney Mr. Bhanu Pratap SIngl Mr. Devendra Kumar	% of faculty retained in last 3 yrs	No	No	Yes	No	
---	---	----	----	-----	----	--

5. Number of Non-teaching staff available for D. Pharm course for intake of 60 students:

SI No.	Designation	Required Number	Required Qualification	Available Number Qualification	Remarks of the Inspectors
1	Laboratory technician	02	D. Pharm	2 DPHARMA	
2	Labortory Assistants/ Attenders	04	SSLC	5 MSC	
3	Office Superintendent	1	Degree	0	
4	Accountant cum Clark	1	Degree	1 B COM	
5	Store keeper	1	D. Pharm	1 DPHARMA	
6	Computer Data Operator	1	10+2 with computer training	1 B COM	
7	Peon	2	SSLC	2 10	
8	Cleaning personnel	04		4 5	
9	Gardener	01		1 HIGH SCHOLL	

6. Scale of pay for Teaching faculty (to be enclosed):

S.N o.	Name	Qualifica tion	Designatio n	Bas ic Pay	D.	DA	HR A	CCA & Additio nal Pay	Other Allowan ces	_	edu ons		Bank A/C No	PAN No	EPFA/CN	Tot al	Signat ure
										P T	TD S	EP F					
1	maya krishna gupta	B Pharm, M Pharm,	Principal/Dir ector	160 00	0	64 00	24 00	650	500	0	0	0	3100101000 92968	vhhpk617 5k		259 50	
2	LOKES H KUMAR SHARM A	B Pharm,	Lecturer	120 00	0	48 00	18 00	120	0	0	0	0		BBTPR67 48M		187 20	
3	TWINKL E VARSH NEY	B Pharm,	Lecturer	120 00	0	48 00	18 00	120	0	0	0	0		BHPPK23 54K		187 20	
4	ANKIT GUPTA	B Pharm,	Lecturer	120 0	0	48 00	18 00	120	0	0	0	0		BLMPR97 55G		187 20	
5	SAYED MOHD ZAFAR	B Pharm,	Lecturer	120 00	0	48 00	18 00	120	0	0	0	0		AAUPZ40 18P		187 20	
6	AKHIL KUMAR SHARM A	B Pharm,	Lecturer	120 00	0	48 00	18 00	120	0	0	0	0	9130100547 20091	BQNPK9 142H	00	187 20	
7	NADIA HAQUE	B Pharm,	Lecturer	120 00	0	49 20	18 00	0	1080	0	0	0	00	BHHKP66 74K	00	198 00	
8	BHANU	B Pharm,	Lecturer	120	0	48	18	120	1800	0	0	0	0	DKXPK98	0	187	

-																	
	PRATA P SINGH			00		00	00							39L		20	
9	DEVEN DRA SINGH	B Pharm,	Lecturer	120 00	0	48 00	-	120	0	0	0	0	0	AAATO12 59R	0	187 20	
			cilities f e facult		Re	sea	arc	h / H	ligher	S	tu	die	es are		⊙ Yes	ľ	C No
(In	spector	s to veri	fy docume	ents	pe	rtai	nin	g to th	e above	e)							
		her fac ninars?	-	emt	e	rs a	are	allov	wed to	0 8	att	en	d works	•	•	I	0
															Yes	1	No
(In	spector	s to veri	fy docume	ents	pe	rtai	nin	g to th	e above	e)							
9.	Scop	e for th	ne prom	otio	on	fo	r fa	aculty	/: Pro	m	oti	or	IS		۲	I	0
															Yes	I	No
10). Grat	tuity P	rovided												Ð		0
															\sim		

11. Details of Non-teaching staff members (list to be enclosed)

Name	Designation	Qualification	DOJ	Experience
KRISHAN KUMAR CHUHAN	Accountant	В СОМ	15/03/2007	09
MANOJ KUMAR SHARMA	Administrative Officer	M SC	01/03/2013	15
SATISH KUMAR	Computer Data Operator	В СОМ	01/03/2013	1
HARPAL SINGH	Gardener	HIGH SCHOLL	15/04/2013	5
NARENDRA GUPTA	Labortory Assistants	MSC	07/01/2009	10
VIKRAM SHARMA	Labortory Assistants	12	15/06/2008	3
RUPESH KUMAR	Labortory Assistants	12	01/11/2008	4
PRAHLAD SARASWAT	Labortory Assistants	12	01/07/2009	3
GAURAV KUMAR	Typiest	ВA	01/04/2013	2
HUMANYU AKHTAR KHAN	Librarian	M LIB	25/08/2010	6
REKHA	Labortory Assistants	12	01/01/2015	2
AMAN SHARMA	Laboratory Technician	DPHARMA	01/07/2016	1
ROHIT PATI TRIPATHI	Laboratory Technician	DPHARMA	01/07/2016	1
SAURABH KUMAR SINGH	Store keeper	DPHARMA	01/07/2016	1
VIPIN KUMAR	Peon	10	01/07/2015	3
GAURAV	Peon	8	15/03/2016	1
JASWANT	Cleaning personnel	5	16/07/2014	3
MANSINGH	Cleaning personnel	2	15/10/2015	2
MAMTA	Cleaning personnel	5	01/09/2015	2
RAJWATI	Cleaning personnel	5	01/06/2016	2

12. Whether Supporting Staff (Technical and Administrative) (• are encouraged for skill up gradation programs.

- 0

Signature of the Inspectors

Rec	ords Maintained (Essential)	
SI. No.	Records	Yes/No Remarks of the Inspectors
1	Admission Registers	Yes
2	Individual Service Register	Yes
3	Staff Attendance Registers	Yes
4	Sessional Marks Register	Yes
5	Final Marks Register	Yes
6	Student Attendance Registers	Yes
7	Minutes of meetings-Teaching Staff	Yes
8	Fee Paid Registers	Yes
9	Acquittance Registers	Yes
10	Accession Register for books and Journals in Library	Yes
11	Log Book for chemicals and Equipment costing more thanRupees one lakh	Yes
12	Job Cards for laboratories	Yes
13	Standrad operating Procedures (SOP's) for Equipment	Yes
14	Laboratory Manuals	Yes
15	Stock Register for Equipment	Yes
16	Animal House Records as per CPCSEA	Yes

PART V - DOCUMENTATION

PART - VI

Financial Resource Allocation and Utilization for the past Three years (Audited Accounts for the previous year to be enclosed)

-	Expenditure in Rs. 2015-2016			diture 16-201		-	diture 17-201	in Rs.	Remark s of the Inspect ors*
Total budget sancti oned	Recur ring	Non Recur ring	Total budget sancti oned		Non Recur ring	Total budget sancti oned	Recur ring	Non Recur ring	

Total amount spent on Chemical, Glassware, Equipments, Books and Journals for the past Three Years (Enclose purchase invoice)

Total	Sanctio	Incur	Total	Sanctio	Incur	Total	Sanctio	Incur	Remark
budge	ned	red	budge	ned	red	budge	ned	red	s of the

t alloca ted	t alloca ted	t alloca ted	Inspect ors*
Chemicals	Chemicals	Chemicals	
Glassware	Glassware	Glassware	
Equipment	Equipment	Equipment	
Books	Books	Books	
Journals	Journals	Journals	

*Last three years including this academic year till the date of inspection

Signature of the Head of the Institution

Signature of the Inspectors

PART VII â€" EQUIPMENT AND APPARATUS

1 . Department wise List of Minimum equipments required for D Pharm

Pharmaceutics

Equipments:

SI. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Continuous Hot Extraction Equipment	5	5	Yes	
2	Conical Percolator	5	5	Yes	
3	Tincture Press	1	1	Yes	
4	Hand Grinding Mill	1	1	Yes	
5	Disintegrator	1	1	Yes	
6	Ball mill	1	1	Yes	
7	Hand operated Tablet machine	1	1	Yes	
8	Tablet Coating Pan unit with hot air blower laboratory size	1	1	Yes	
9	Polishing pan laboratory size	1	1	Yes	
10	Monsanto's hardness tester	1	1	Yes	
11	Pfizer type hardness tester	1	1	Yes	
12	Tablet disintegration test apparatus IP	1	1	Yes	
13	Tablet dissolution test apparatus IP	1	1	Yes	
14	Granulating sieve set	10	11	Yes	
15	Tablet counter – small size	5	5	Yes	
16	Friability tester	1	1	Yes	
17	Collapsible tube – Filling and sealing equipment	1	1	Yes	
18	Capsule filling machine – Lab size	1	1	Yes	
19	Digital balance	1	1	Yes	
20	Distillation unit for distilled water	2	2	Yes	
21	Deionisation unit	1	1	Yes	
22	Glass distillation unit for water for injection	1	1	Yes	
23	Ampoule washing machine	1	1	Yes	
24	Ampoule filling and sealing machine	1	1	Yes	
	Sintered glass filters for bacteria proof filtration (four different grades)	0	0	Yes	
26	Millipore filter (3 grades)	0	0	Yes	
27	Autoclave	1	1	Yes	
28	Hot air sterilizer	1	1	Yes	

29	Incubator	1	1	Yes	
30	Aseptic cabinet	1	1	Yes	
31	Ampoule clarity test equipment	1	1	Yes	
32	Blender	1	1	Yes	
33	Sieves set (Pharmacopoeial standard)	2	2	Yes	
34	Lab Centrifuge	1	1	Yes	
35	Ointment slab	0	0	Yes	
36	Ointment spatula	0	0	Yes	
37	Pestle and mortar porcelain	0	0	Yes	
38	Pestle and mortar glass	0	0	Yes	
39	Suppository moulds of three sizes	0	0	Yes	
40	Refrigerator	1	1	Yes	

NOTE: Adequate numbers of glassware commonly used in the laboratory should be provided in each laboratory and the department.

Pharmaceutical Chemistry

Equipments:

SI. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Refractometer	1	1	Yes	
2	Polarimeter	1	1	Yes	
3	Photoelectric colorimeter	1	1	Yes	
4	Ph meter	1	1	Yes	
5	Atomic model set	2	2	Yes	
6	Electronic balance	1	2	Yes	
7	Periodic table chart	0	10	Yes	

NOTE: Adequate numbers of glassware commonly used in the laboratory should be provided in each laboratory and the department.

Physiology & Pharmacology Laboratory

Equipments:

SI. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Haemoglobinometer	20	20	Yes	
2	Haemocytometer	10	10	Yes	
3	Student's organ bath	1	1	Yes	
4	Sherington's rotating drum	1	1	Yes	
5	Frog board	0	10	Yes	
6	Tray (dissecting)	0	10	Yes	
7	Frontal writing lever	0	5	Yes	
8	Aeration tube	0	10	Yes	
9	Telethermometer	1	1	Yes	
10	Pole climbing apparatus	1	1	Yes	
11	Histamine chamber	1	1	Yes	
12	Simple lever	0	10	Yes	
13	Sterling heart lever	0	5	Yes	
14	Aerator	0	5	Yes	
15	Histological Slides	0	20	Yes	
16	Sphygmomanometer (B.P. apparatus)	5	5	Yes	
17	Stethoscope	5	5	Yes	
18	First aid equipment	0	10	Yes	
19	Contraceptive device	0	10	Yes	
20	Dissecting (surgical) instruments	0	10	Yes	
21	Balance for weighing small Animals	1	1	Yes	

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22	Kymograph paper	0	20	Yes	
23	Actophotometer	1	1	Yes	
24	Analgesiometer	1	1	Yes	
25	Thermometer	0	10	Yes	
26	Plastic animal cage	0	10	Yes	
27	Double unit organ bath with thermostat	1	1	Yes	
28	Refrigerator	1	1	Yes	
29	Digital balance	1	1	Yes	
30	Charts	0	20	Yes	
31	Human skeleton	1	1	Yes	
	Anatomical specimen (Heart, brain, eye,,ear,,reproductive system etc.,)	0	15	Yes	
33	Electro-convulsiometer	1	1	Yes	
34	Stop watch	0	10	Yes	
35	Clamp, boss heads, screw clips	0	10	Yes	
36	Syme's Cannula	0	10	Yes	

NOTE: Adequate numbers of glassware commonly used in the laboratory should be provided in each laboratory and the department.

Pharmacognosy Laboratory

Equipments:

SI. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Projection Microscope	1	1	Yes	
2	Charts (different types)	0	20	Yes	
3	Models (different types)	0	10	Yes	
4	Permanent Slides	0	20	Yes	
5	Slides and Cover Slips	0	100	Yes	

NOTE: Adequate numbers of glassware commonly used in the laboratory should be provided in each laboratory and the department.

Pharmacy Practice Laboratory

Equipments:

SI. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Colorimeter	2	2	Yes	
2	Microscope	0	15	Yes	
3	Permanent slides (skin, kidney, pancreas, smooth muscle, liver etc.,)	0	20	Yes	
4	Watch glass	0	20	Yes	
5	Centrifuge	1	1	Yes	
6	Biochemical reagents for analysis of normal and pathological constituents in urine and blood facilities	0	25	Yes	
7	Filtration equipment	2	2	Yes	
8	Filling Machine	1	1	Yes	
9	Sealing Machine	1	1	Yes	
10	Autoclave sterilizer	1	1	Yes	
11	Membrane filter	0	10	Yes	
12	Sintered glass funnel with complete filtering assemble	0	5	Yes	
13	Small disposable membrane filter for IV admixture filtration	0	5	Yes	
14	Laminar air flow bench	1	1	Yes	
15	Vacuum pump	1	1	Yes	
16	Oven	1	1	Yes	
17	Surgical dressing	0	10	Yes	
18	Incubator	1	1	Yes	

19	PH meter	1	1	Yes	
20	Disintegration test apparatus	1	1	Yes	
21	Hardness tester	1	1	Yes	
22	Centrifuge	1	1	Yes	
23	Magnetic stirrer	1	1	Yes	
24	Thermostatic bath	1	2	Yes	

NOTE: Adequate numbers of glassware commonly used in the laboratory should be provided in each laboratory and the department.

Signature of the Head of the Institution

Signature of the Inspectors

Observations of the Inspectors:

Compliance of the last recommendations by Inspectors

Specific obserations if not compiled

	1.
Signature of Inspectors:	2.

<sup>Note:
1. The Inspection Team is instructed to physically verify the details and records filled up by the college in the application form submitted by the college, which is with you now and record the observations, opinions and recommendations in clear and explicit terms.
2. The team is requested to record their comments only after physical verification of records and details.</sup>

Signat ure of the Inspe ctors